

# ANNUAL REPORT FILING GUIDE

## Applicable to Commercial Mobile Radio Service Providers With Eligible Telecommunications Carrier Designation Docket No. 16-01005

Pursuant to Commission Order, Commercial Mobile Radio Service Providers are obligated to fulfill the annual reporting obligations pursuant to Nevada Revised Statutes (“NRS”) 704.68871(2) and Nevada Administrative Code (“NAC”) 704.680465 that apply to competitive suppliers. Therefore, you must file an annual report (“report”) with the Public Utilities Commission of Nevada (“Commission”) on or before May 15 of the year following the calendar year for which the report is submitted. There is no grace period.

NRS 704.68871(2) specifies the contents of the report. Please submit the report form below for the calendar year.

**NRS 703.193 requires that the report be submitted under oath.** You should retain copies for your files.

Please file the completed report with Oath, by mailing or hand-delivering the completed forms to either of the Commission’s offices or electronically filing the forms in accordance with the Commission’s electronic filing requirements.

Public Utilities Commission of Nevada  
1150 East William Street  
Carson City, NV 89701-3109

Or

Public Utilities Commission of Nevada  
9075 W. Diablo Drive, Suite 250  
Las Vegas, NV 89148-7674

The Commission’s electronic filing requirements are available on the Commission’s website at <http://puc.nv.gov>

Failure to submit the complete report as described above may subject you to an administrative fine of up to \$1,000 per day for each day of the violation pursuant to NRS 703.380, and/or other remedies available to the Commission.

If the mailing address or contact information for your company has changed from the last report, you must notify the Commission in writing of the change immediately. This is also required for any future changes.

Please note that your report, once filed, will become public record, **unless you request portions of it to be treated as confidential. Please follow the Commission’s procedures which are located in NAC 703.5274.** If you submit any portion of your report confidentially, you must complete a Protective Agreement with the Regulatory Operations Staff of the Commission.

If you have any questions regarding your responsibilities with regard to filing your report, please contact the Financial Analysis Division of the Regulatory Operations Staff of the Commission in Carson City at (775) 684-6155.

### **Eligible Telecommunications Carriers (“ETC”):**

NAC 704.680465 requires that companies which have been designated as ETCs affirm their compliance with offering the services described in 47 CFR § 54.101; and the frequency with which they advertise the availability of Tribal Link Up/Lifeline programs.

In addition, an Annual Licensing Fee for Providers of Commercial Mobile Radio Service Form is due on or before July 1 of each year. On or before June 15 of each year, the Commission will mail the Annual Licensing Fee for Providers of Commercial Mobile Radio Service Form to your company which must be completed and returned with your remittance by July 1 of each year.

**COMMERCIAL MOBILE RADIO SERVICE (CMRS) ANNUAL REPORT**  
**With Eligible Telecommunications Carrier Designation**

CALENDAR YEAR **2015**

DOCKET NO. **16-01005**

ORIGINAL SUBMISSION

CORRECTED SUBMISSION

**Public Utilities Commission of Nevada**

1150 E. William Street  
Carson City, NV 89701-3109  
Phone: (775) 684-6101  
Fax: (775) 684-6110



9075 W. Diablo Drive, Suite 250  
Las Vegas, NV 89148  
Phone: (702) 486-7210  
Fax: (702) 486-7206

[www.puc.nv.gov](http://www.puc.nv.gov)

1. Company Name: \_\_\_\_\_  
DBA: \_\_\_\_\_
2. Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Company Website: \_\_\_\_\_

**NOTE: ALL future correspondence will be sent to the above address.**

3. The location where any working papers supporting the annual report may be reviewed: \_\_\_\_\_

4. Please provide the following financial information for the company regardless of whether the company had customers or provided service in Nevada.

- Statement of Income
- Balance Sheet
- Statement of Cash Flows for the total operations of the telecommunication provider

**The financial statements must be prepared in accordance with generally accepted accounting principles and based on the calendar year.**

5. Company's regulatory contact who will be responding to any consumer complaints received by the Commission:  
Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

6. NAC 704.680465 requires that companies designated as Eligible Telecommunications Carriers affirm their compliance with offering the services described in 47 CFR § 54.101; and the frequency with which they advertise the availability of Tribal Link Up/Lifeline programs. By signing the Oath for this Annual Report, the undersigned affirms that the Company (a) holds a CMRS license authorizing it to provide commercial mobile radio service; (b) offers the services described in 47 CFR §54.101 throughout its service area at nondiscriminatory rates using its own facilities or a combination of its own facilities and resale service from another provider; and (c) advertises the availability of its services throughout its service area at least every three months.

## **OATH**

I, \_\_\_\_\_, on behalf of \_\_\_\_\_ declare under penalty of  
[name of signatory] [regulated entity]  
perjury under the laws of the State of Nevada that I have carefully examined the foregoing information provided  
to the Public Utilities Commission of Nevada, and declare it to be a complete and correct statement to the best of  
my knowledge, information and belief; and that I have the authority to make these representations and to bind the  
regulated entity on whose behalf I am providing this information. I further declare that the foregoing information  
has been prepared by me or under my direction from the original books, papers and records of the regulated entity  
and that any accounts and/or figures provided embrace all the relevant financial operations of the regulated entity  
during the period of time for which the information is provided.

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_